

## Fernando Martínez Diéguez

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To Whom It May Concern / Dear Mr.-Mrs.: *(nombre de la persona)*

I am writing to explore the possibility of participating in training program in your company. I'm a Spanish student pursuing a degree in *(titulación universitaria)*, working as an intern at *(nombre de la empresa)* offers the opportunity to enhance my skills and gain valuable experience. I believe that my education, work experience, and career goals are a good fit for his position, and I have included my resume for your review.

In regards to my legal eligibility to train with your organization, I would be participating in the J-1 Visa Internship USA program, sponsored by Council on International Educational Exchange - CIEE (<http://www.ciee.org/intern/>).

As my sponsor, CIEE is authorized by the US Government to issue the necessary documentation for me to obtain a J-1 visa, which allows me to train legally in the US for up to 12 months. I will also arrive with my sponsor provided, full coverage health insurance. Please, see the following link for the details for this private health insurance ([www.ciee.org/insurance/](http://www.ciee.org/insurance/)).

By participating in the J-1 Visa program, I will be exempt from the following taxes:

- Social Security Taxes (FICA)
- Federal Unemployment Taxis (FUTA)

Further information on tax exemptions in the J-1 Visa program can be found on CIEE's website: <http://www.ciee.org/intern/internship/taxes.aspx>.

I look forward to hearing from you soon and I hope to speak with you about my qualifications for this position.

Sincerely,

*Fernando Martínez Diéguez*